

MASTER OF SOCIAL WORK

SYLLABUS

(For students admitted from 2014 onwards)

DEPARTMENT OF SOCIAL WORK

Shrimathi Devkunvar Nanalal Bhatt Vaishnav College

for Women (Autonomous)

Chrompet, Chennai – 620 044

TITLE OF PAPERS

SEMESTER I

Core	-	Social Work Profession
Core	-	Social Work with Individuals
Core	-	Social Work with Groups
Elective	-	Human Growth and Human Behaviour
		Field Practicum

SEMESTER II

Core	-	Social Work with Communities
Core	-	Social Work Research and Statistics
Elective	-	Social Welfare Administration and Social policy
Elective	-	Counseling Theory & Practices
		Field Practicum

SEMESTER III

Core	-	Human Resource Management /Introduction to Psychiatry
Core	-	Labor Legislation/Medical Social Work
Core	-	Employee Industrial Relation and Welfare/Rehabilitation in Social Work
Elective	-	Social Legislation
		Field Practicum

SEMESTER IV

Core	-	Organizational Behavior / Psychiatric Social Work
Core	-	Organizational Development / Health Systems in India
Core	-	International Human Resource Management / Working with Families, Children and Elderly
Elective	-	Social Entrepreneurship and Corporate Social Responsibility
	-	Field Practicum
	-	Project

Non-Major Elective Offered to Other Departments(M.COM)

1. Basic – Counseling – **II SEMESTER**
2. Social Work Perspectives for Persons with Disabilities – **III SEMESTER**

MASTER OF SOCIAL WORK – COURSE CURRICULUM

Sem	Paper No.	Sub code	Title of the Paper	H	In	Ex	Credits
1	I	PSW/CT/1001	Social Work Profession	3	25	75	3
	II	PSW/CT/1002	Social Work with Individuals	3	25	75	3
	III	PSW/CT/1003	Social Work with Groups	3	25	75	3
	IV	PSW/CE/1A01	Human Growth and Human Behaviour - E	3	25	50	3
	V	PSW/FP/1001	Field Practicum	15	40	60	4
2	VI	PSW/CT/2004	Social Work with Communities	3	25	75	3
	VII	PSW/CT/2005	Social Work Research and Statistics	3	25	75	3
	VIII	PSW/CE/2A02	Social Welfare Administration and Social policy -E	3	25	75	3
	IX	PSW/CE/2A03	Counselling Theory and Practice - E	3	25	50	3
		PSW/NE/2BC1	Non-Major Elective E	3	25	75	3
	X	PSW/FP/2002	Field Practicum	15	40	60	5
		PSW/SP/2001	Summer	-	-	-	2
3	XI	PSW/CT/3A07 PSW/CT/3B07	Human Resource Management / Introduction to Psychiatry	3	25	75	3
	XII	PSW/CT/3A08 PSW/CT/3B08	Labor Legislation / Medical Social Work	3	25	75	3
	XIII	PSW/CT/3A09 PSW/CT/3B09	Employee Industrial Relation and Welfare / Rehabilitation in Social Work	3	25	75	3
	XIV	PSW/CE/3A04	Social Legislation -E	3	25	50	3
		PSW/NE/3SP2	Non-Major Elective E	3	25	75	3
	XV	PSW/FP/3003	Field Practicum	15	40	60	5
			Industrial Visit	-	-	-	2
4	XVI	PSW/CT/4A10 PSW/CT/4B10	Organizational Behavior / Psychiatric Socialwork	3	25	75	3
	XVII	PSW/CT/ 4A11 PSW/CT/ 4B11	Organizational Development / Health Systems in India	3	25	75	3
	XVIII	PSW/CT/ 4A12 PSW/CT/ 4B12	International Human Resource Management/ Working with Families, Children and Elderly	3	25	75	3
	XIX	PSW/PR/4001	PROJECT	3	20	80	4
	XX	PSW/CE/4A05	Social Entrepreneurship and Corporate Social Responsibility - E	3	25	50	3
	XXI	PSW/FP/4004	Field work Practicum	15	40	60	5
		VBP	Block Placement (This credit is included for classification)	-	-	-	2

Semester - I

DISTRIBUTION OF HOURS FOR EACH SUBJECT

Semester & Paper No.	Title of Paper	Hours/Week	Marks (100)		Credits
			Internal	External	
Paper I	Social Work Profession	3	25	75	3
Paper II	Social Work with Individuals	3	25	75	3
Paper III	Social Work with Groups	3	25	75	3
Paper IV	Human Growth and human behavior - E	3	25	50	3
Paper V	Field Practicum	15	40	60	4
Total	5 Theory; 1 Field Practicum	27	475		16
	Soft skills	-	-		2
	TOTAL				18

Semester - II

DISTRIBUTION OF HOURS FOR EACH SUBJECT

Semester & Paper No.	Title of Paper	Hours/Week	Marks (100)		Credits
Semester II			Internal	External	
Paper VI	Social Work with Communities	3	25	75	3
Paper VII	Social Work Research and Statistics	3	25	75	3
Paper VIII	Social Welfare Administration and Social policy -E	3	25	75	3
Paper IX	Counseling: Theory And Practice - E	3	25	50	3
	Non-Major Elective	3	25	75	3
Paper X	Field Practicum	15	40	60	5
Total	5 Theory; 1 Field Practicum	30	575		20
	Summer Placement (This credit is included for classification)	-	-		2
	Soft skills	-	-		2
	TOTAL	-	-		24

Semester - III

DISTRIBUTION OF HOURS FOR EACH SUBJECT

Semester & Paper No.	Title of Paper	Hours/ Week	Marks (100)		Credits
Semester III			Internal	External	
Paper – XI	Human Resource Management / Introduction to psychiatry	3	25	75	3
Paper – XII	Labor Legislation / Medical Social Work	3	25	75	3
Paper – XIII	Employee Industrial Relation and Welfare / Rehabilitation in Social Work	3	25	75	3
Paper – XIV	Social Legislation -E	3	25	50	3
	Non-Major Elective	3	25	75	3
Paper – XV	Field Work Practicum	15	40	60	5
Total	5 Theory; 1 Field Practicum	27	575		20
	Industrial Visit				2
	Soft skills	-	-		2
	TOTAL	-	-		24

Semester - IV

DISTRIBUTION OF HOURS FOR EACH SUBJECT

Semester & Paper No.	Title of Paper	Hours/ Week	Marks (100)		Credits
Semester IV			Internal	External	
Paper – XVI	Organizational Behavior/ Psychiatric Social Work	3	25	75	3
Paper – XVII	Organizational Development / Health Systems in India	3	25	75	3
Paper – XVIII	International Human Resource Management / Working with Families, Children and Elderly	3	25	75	3
Paper-XIX	PROJECT	3	20	80	4
Paper-XX	Social Entrepreneurship and Corporate Social Responsibility - E	3	25	50	3
Paper-XXI	Field Practicum	15	40	60	5
TOTAL	4 Theory; 1 Field Practicum, 1Project	30	575		21
	Block Placement (This credit is included for classification)	-	-		2
	Soft skills	-	-		2
	TOTAL	-	-		25

GUIDELINES FOR FIELD WORK PRACTICUM

Field work is the integral part of Social Work Education. It is designed to give opportunities to the students to Practice Theoretical Inputs in the field Class room instructions and field work are arranged on a concurrent basis all through the two year period.

CRITERIAS FOR THE FIELD WORK:

- Students should get placed in the Agency where there is a Professional Social worker available for guidance.
- The following methods of social work should be carried out during the course of field work
 - **Case work (4 case work)**
 - **Group work (2 group work Sessions)**
 - **Community organization (1 community programme)**
- Students should priorly submit the proposal regarding **Community organization after the consent of the supervisor only the community organization programme should be carried out.**
- In third and fourth semester the students have to choose the agencies based on their specializations.
- Medical and psychiatric Specialization: 3rd semester – hospital setting & 4th semester – psychiatric setting.
- Human Resource Management: 3rd semester – Industrial Setting & 4th semester – IT or vice - versa.

RULES AND REGULATIONS FOR FIELD WORK:

- Every student is required to work in the field work organization for a minimum of 71/2 hours per day excluding travel and report writing. The students will adhere to the working hours of the organization.
- 100% attendance is required for field work to qualify for the completion of the degree examination.
- In case the students has to absent herself due to unavoidable circumstances (to a maximum of three days) from field work any day she will have to obtain permission from the faculty supervisor and the agency supervisor. She will have to compensate it on a Saturday or any other holiday within the following fortnight. This has to be arranged by the student in consultation with the organization and Faculty Supervisor.
- The student should report to Agency for field work on the designated days. Even if the college is on holiday but the Agency is working the students should go for field work. If the agency is on holiday, then the student need not attend the field work at

the agency site but can engage herself in other related task like Home visit, Liaison with other organization, Library work, etc.

- The field work report should be neatly written in papers of A4 size, with all information systematically presented including the relevant annexure. All the reports will have to be submitted at the end of every semester.
- The reports of the field work should be submitted on the following **Friday 10.00 A.M to the respective faculty supervisor**. Therefore, **the students are expected to keep informed about their activities in the field**.
- Field work conference provided in the weekly time table should be attended regularly.
- Students are expected to be formally dressed or as per the instructions of the respective organization .
- Students should **compulsorily wear uniform** for their field work
- The student trainees are expected to conduct themselves in ways that do not bring any disrepute to the field work agency and the college.
- The students are expected to carry their Identity Cards provided by the college when they are in the field.
- Students **can do their project in the field work agency** itself.

SEMESTER I

SOCIAL WORK PROFESSION

Sub Code: PSW/CT/1001
Credits : 3

Teaching Hours:45

Objectives:

- To gain understanding about Social Work and related concepts.
- To provide information about evolution of Social Work in west and in India and its emergence as a profession and to understand various models of professional practices and its applications.
- To recognize the need and importance of Social Work education and training.

Unit I – Introduction

(9 hours)

Social Work: Definition, Characteristics, Values and Principles. Concepts related to Social Work: Social Service, Social Reform, Social Action and Social Welfare, Social Movement, Social Development and Social Empowerment; Social Work Models.

UNIT II-Historical development of social work

(9 hours)

Historical Development of Social Work in UK, USA and India. Religio-Philosophical Foundation of Social Work in India. Voluntary Social Work in India. Objectives, Need and Importance of Social Work in India. Concept of International Social Work,.

UNIT III - Social Work Practice

(9 hours)

Nature of Social Work – Scope - Functions-Goals Introduction to Methods of Social Work - Fields of Social Work, Micro , Macro Level of Social Work Intervention .Skills and Techniques. Ideologies of Professional Social Work -Ethics; Need and Purpose of Ethical Behavior in Social Work – Code of Ethics for Indian Social Worker towards Clients, Colleagues, Agency, Professionals.

UNIT IV - Social Work Education

(9 hours)

Social Work Education in India. Current trends and Different Professional Status Of Social Workers in India. Professional Associations; International Level, National Level and State level. Social Work Profession; - Field work and importance of Field Work Supervision.

UNIT V - Social Welfare Programmes

(9 hours)

Role of Government & Voluntary Organization role in promoting Social Welfare. Development Planning – Social Welfare Program From First To Tenth Five Year Plans, current trends in social work.

References:

- Terry Mizrani, Larry E. Davis (2008), **Encyclopaedia of social work**, 20th ed , Vol: 1-4 NASW press, , Oxford University Press, New York.
- Malcom Payne, (2005) 3rd ed, **Modern Social Work Theory**, Palgrave, Macmillan, New York.
- Sanjay Bhattacharya (2003) , **Social Work integrated Approach**, Deep & Deep Publications Pvt ltd, New Delhi
- Chaya Patel, (1995), **Social Work Practice – Religio- Philosophical foundations**, Rawat Publications, New Delhi
- Banerjee G R, (1973) :**Papers on Social Work: An Indian Perspective**, TISS, Mumbai.
- Arthur Fink, (1968), **The Field of Social Work**, Holt Rhine hart and Winston, New York.

SOCIAL WORK WITH INDIVIDUALS

Sub Code: PSW/CT/1002
Credits : 3

Teaching Hours: 45

Objectives:

- To understand case work as a method of Social Work and to understand values and principles of working with individuals.
- To develop the ability to critically analyze problems of individuals and factors affecting them and to develop appropriate skills and attitudes to work with individuals
- To enhance understanding of the basic concepts, tools and techniques in working with individuals in problem solving and in developmental work.

UNIT I – Social Case Work

(9hours)

Concepts, Objectives/ Purpose / Its Importance: Nature and Scope, Historical Development; Principles of Case Work Practice; Socio – Cultural Factors Affecting the Case Work Practice In India; Relationship With Other Method of Social Work.

UNIT II – Components of Case Work

(9 hours)

Case Worker –Client Relationship: Meaning, Purpose and Elements / Components. Importance of interpersonal Relationship / Communication (IPR). Characteristics of Professional Relationships: Empathy, Transference, Counter Transference, Résistance, Sustaining The Relationship, Non-Possessive Warmth, Genuineness and Self-Disclosure; Principles of Client-Worker Relationship; Obstacles In Client Worker Relationship.

UNIT III - Case Wok Process

(9 hours)

Intake: Study: Interviewing (Types, Purpose, Skills, Techniques and Principles of Interviewing), Home Visits, Collateral Contacts Assessment/Social Diagnosis: Use of genograms and eco maps. Treatment / Intervention, Evaluation, Termination.

UNIT IV - Approaches to Practice

(9hours)

Psycho Social, Problem-Solving, Crisis-Intervention, Behavior Modification, Functional and Development of an Eclectic Model For Practice. Recording in Case Work: Meaning, Principles Of Recording. Sources and Types- Process Record -Person Oriented and Problem Oriented Records and Its Components, Summative Record, etc;

Unit V-Application of social casework in different setting & clientele groups (9 Hours)

Medical and Psychiatric Settings- Mentally Retarded Shelter Homes; Rehabilitation centers, De-addiction and Detoxification Centers, Mental Health & Community Based Rehabilitation, Family and Child Welfare Settings: Family, Child Guidance Clinic, Schools, Geriatric Care & Aged and the Terminally Ill People. Case Worker Practice in Community Settings Including Self- Help Groups, Industries and Correctional Institutions; Problems and Limitations and Role Of Case Worker In Various Setting.

Reference:

- Gordon Hamilton,(2013), **Theory and Practice of Social Case Work**, Rawat Publications.
- Cox David & Manohar Pawar: (2006) **International Social Work**, Vistaar, New Delhi.
- Malcom Payne, (2005) 3rd Edition, **Modern Social Work Theory**, Palgrave, Macmillan, New York.
- Upadhay R.K,(2003), **Social Case Work**, Rawat Publications, New Delhi
- Sundel and Sundel (1999) **Behaviour modification in the Human services**, sage, Newbury Park.
- Chaya Patel, (1995), **Social Work Practice – Religio- Philosophical foundations**, Rawat Publications, New Delhi.
- Mishra .P.D. (1994), **Social Work Philosophies And Methods**, Inter India Publications, Delhi

SOCIAL WORK WITH GROUPS

Sub Code: PSW/CT/1003
Credits :3

Teaching Hours: 45

Objectives:

- To enhance understanding of the basic concepts, tools and techniques in working with in groups in problem solving and in developmental work.
- To develop the ability to critically analyze problems of groups and factors affecting them and develop appropriate skills and attitudes to work with groups .
- To understand group work as a method of Social Work and to understand values and principles of working groups in different settings.

UNIT I - Social Group Work (9 hours)

Assumptions, Purpose, Principles and Values Of Group Work and Historical Development of Group Work; Group Work as a Method Of Social Work; Theoretical Basis Of Group Work Group: Definition ,Characteristics, Types Of Group and Characteristics Of Effective Groups, Group Formation Phases: Forming – Storming, Norming, Performing, Adjourning.

UNIT II - Group Dynamics and Process (9 hours)

Group Dynamics-Definition, Functions and Basic Assumptions Of Group Dynamics. Group Process: Bond, Acceptance, Isolation, Rejection, Sub Group Formation, Clique And New Comers In The Group. Leadership in Group: Definition, Functions, Qualities of Leader, Types and Theories of Leadership. Communication with in Groups. Sociometry and Sociogram.

UNIT III - Group Work Process (9 hours)

- a. Planning Phase –Selection of Members, Composing Group Orienting the Members, Preparing the Environment
- b. Beginning Phase- Preparing For Group Work, First Meetings-Interviewing, Ground Rules For Group Work Meeting, Goal Setting, Motivation, Assessment of Communication and Interaction.
- c. Middle Phase- Interviewing With Group Members, Problem Solving, Dealing With Difficult Members
- d. Ending Phase- Evaluation, Group Work Evaluation and Criteria for Good Group Work, Termination, Follow Up.

UNIT IV - Models of Social Group Work

(9 hours)

Models: Social Goal, Remedial and Reciprocal Models, Treatment Groups: Support, Educational, Growth, Therapy and Socialization Groups. Task groups: Teams, Committees, Social Action and Coalition Groups. Group Work Recording: Purpose, Types and Principles of Group Work Recording.

UNIT V - Group Work Settings and Practice

(9 hours)

Skills of a Group Worker, Application of Group Work Method In Different Settings; Community Settings, Medical and Psychiatric Settings: Hospitals, De- physical and Visual and Mentally Challenged, Family and Child, Welfare Settings and Aged Homes, Schools, Correctional Institution, Industries.

Reference:

- Siddiq, H Y (2008), **Group work: Theories and Practices**, Rawat Publications.
- P.D.Mishra (1994), **social work philosophy and methods**, Inter India Publications, Delhi
- Dougals Tom (1972) **Group Process in Social work**, Chicester, Willey.
- Konaopka, G (1963) **Social Group Work: A helping Process** Prentice Hall, Inc.
- Trekker, Harleilgh B (1948) **Social Group Work – Principles and Practice**, Association Press, New York.

Human Growth and Human behaviour

Sub Code: PSW/CE/1A01

Teaching Hours:30

Credits : 3

Objectives:

- To gain insight about the basic concepts of psychology , human developmental stages and personality theories.
- To acquire knowledge about the concepts of health , disability and mental health
- To integrate the above knowledge of psychology with social work practice.

UNIT I - Human growth and development

(6 hours)

Growth- Development- Life Span of an Individual – Conception – Old Age Conception, Infancy, Babyhood, Childhood, Adolescence, Adulthood, Middle Age, Old Age- Definition of the Period, Developmental Tasks, Physical, Emotional and Social Development - Personality Development

UNIT II- Psychology and psychological functions

(6hours)

Psychology: Definition, Meaning, Fields and Methods, Schools of psychology Modern perspectives (behavioral, Biological, cognitive, social, developmental, humanistic psychoanalytic).Psychological Functions- Perception, Learning; Memory, Motivation and Emotion Attitude and Intelligence

UNIT III -Personality Theories

(6 hours)

Personality Theories- Psycho dynamic theory, Sigmund Freud - Psychoanalytic Theory, Trait theory, Eric Erikson's Stage theory, Skinner – Behavior Theory and Behavior Modification Techniques, Individual/ Humanistic Theories – Maslow and Roger

UNIT IV – Health, Hygiene and Mental Health

(6 Hours)

Concept of Health and Hygiene, Models of Health (Clinical Role Performance , Adaptive, High level Wellness model, Holistic Health and Prevention model) ,Reproductive health , Concept of Abnormality and Normality, Psychoses and Neuroses, symptoms and Management, Stress and Management

UNIT V- Disability

(6 hours)

Disability: Definition, causes, types and Prevalence of various disabilities. Prevention and Management of disabilities at various levels. Concessions given for persons with disability . Societal attitudes towards persons with disability. Role of a social worker in disability management.

Reference:

- Barlow/Durand (2011) **Abnormal Psychology** ,Wordsworth Cenange Learning, Belmont, U.S.A.
- Park and park (2011), 21st edition, **Preventive and social Medicine** , Banarsidas Bhanot Publishers, Jabalpur Madhya Pradesh.
- World health organization, (2011), **world disability report**
- Lauren, Riskind, Manos, (2006), **Abnormal Psychology**, Tata McGraw- Hill, New Delhi.
- TaraL.Kuther, (2003) **The Psychology Major's Hand Book** , Thomsom Learning , Belmont, U.S.A.
- Bajpai.P.K (1998), **Social work Perspectives on health** ,Rawat Publications,New Delhi
- Weisz John.R & Schopeler John(1986), **Introduction to Psychiatry**, Hill, New York.
- Specht Riva & Crag J.Grace,(1982) **Human Development-a Social Work Perspective.**
- Hurlock Elizabeth.B(1980), **Developmental Psychology**, Mc Graw Hill, New Delhi
- Morgan, Clifford, T King, A.Richard(1979), **Introduction to Psychology**, Mc Graw Hill.

SEMESTER II
SOCIAL WORK WITH COMMUNITIES

Sub Code: PSW/CT/2004
Credits : 3

Teaching Hours:45

Objectives

- To develop an understanding about Social Work concepts involved in working with communities and processes involved in it.
- To understand the use and practice of community organization in various fields of social work and to familiarize the emerging trends and experiments in community organization.
- To provide the knowledge about the role of social worker in social change and social development.

UNIT I - Introduction (9 hours)

Community: Meaning, Types, Structure and Dynamics. Community Organization: Definition, Objectives, Principles, Approaches, Historical Development, Community Organization as a Method of Social Work. Similarities and Dissimilarities between Community Organization and Community Development. Community Leadership: Concept, Types of Leadership and Power Structure of the Community.

UNIT II - Phases in Community Organization (9 hours)

Study, Analysis, Assessment, Discussion, Organization, Action, Evaluation, Modification and Continuation. Methods: Locality Development, Social Planning and Social Action. Skills of Community Organization.

Unit III - Application of Community Organization in Different Fields (9 hours)

Emerging Trends and Experiments in Community Organization. Models of Community Organization: Saul-alinsky, Paulo-Freire and Gandhi and Model.

UNIT IV - Social Action (9 hours)

Meaning, Definition, Objectives, Principles, Scope, Processes, Methods, Skills And Strategies of Social Action such as PIL, Advocacy, Lobbying etc., Social Action for Social Change and Development.

UNIT V – Social Legislation and Social Action

(9 hours)

Social Legislation through Social Action. Social problems and Social Action. Role of Social Worker in Social Action. Contributions of Contemporary Social Activists.

Reference:

- Clinard Marshall, B., (1970), **Slums and Community Development**, The Free Press, New York.
- Gangrade, K.D., (1972), **Community Organization in India**, S. Chand and Co., Bombay.
- Kuppusamy, B., (1989), **Social Change in India**, Vikas Publishing House (P), Ltd., New Delhi.
- Walter, A., Friedlander,(1976), 2nd Edition, **Concepts and Methods of Social Work**, Prentice Hall of India Pvt., Ltd, New Delhi
- Harper. E & Dunham.A(1966), **Community Organization in Action**, Association Press, New York.
- Ross, Murray, G.,(1955) **Community Organization; Theory and Principles**, Harper and Brothers, Bombay.
- Hillma, Arthur, (1952), **Community Organization and Planning**, The Macmillan Company, New York.
- **Encyclopedia of Social Work**, Government of India, New Delhi.

SOCIAL WORK RESEARCH AND STATISTICS

Sub Code: PSW/CT/2005

Teaching Hours- 45

Credits : 3

Objectives:

- To highlight the relevance of Research for Social Work.
- To study the various facets of the Research Process with special emphasis on quantitative Research.
- To acquire the skills in undertaking Research and in writing about the same.

UNIT I - Introduction

(9 hours)

Meaning: Research, Social Research and Social Work Research; Scope and Objectives of Social Work Research; Social Work Research Ethics; Relevance of Research for Social Work; Approaches to Research: Quantitative and Qualitative Research. Introduction to qualitative research: meaning, characteristics and methods (case study, focus group, diaries, documents). Approaches – mixed method approach, historical approach. Concept of participatory and development research.

UNIT II - Problem Conceptualization and Research Design

(9 hours)

Research Process: Identifying the Research Issue- Selecting the Specific Research Problem- Reviewing Literature- Formulating the Objectives- Clarifying the Concepts, Variables: Conceptualization and Operationalisation – Formulating Hypothesis. Research Design: Meaning and Types.

UNIT III - Data Collection

(9 hours)

Data: Meaning, Sources: Primary And Secondary, Tools: Observation, Questionnaire, Interview Schedule, Guide, Group Interviews, Focused Group Discussion. Pre testing of the Tool: Scaling Techniques – Concepts and Types (Likert, Thurston). Reliability and Validity Of The Tool. Selection of Sample: Meaning of Sample, Universe, Sampling Methods (Probability Vs Non- Probability) and Techniques. Usage of Internet in Data Collection.

UNIT IV - Data Processing and Analysis

(9 hours)

Content Checking- Editing Data- Clarification- Coding- Tabulation- Presentation-interpretation. Levels of Measurements (Nominal, Ordinal, Interval and Ratio). Types of Data Analysis-Univariate, Bivariate, Multivariate Analysis. Descriptive Statistics: Percentages, Measures Of Central Tendency (Mean, Median and Mode), Measures of Dispersion (Range, Mean Deviation and Standard Deviation); Measures of Association: Correlation. Hypothesis Testing: Chi-Square Test (Concept and Application) and T- Test (Concept). Use of Computers for Statistical Analysis- Statistical Packages Available for Social Sciences.

UNIT V - Data Presentation and Interpretation and Research Writing

(9 hours)

Data Presentation and Data Interpretation: Meaning and Need.

Research Writing: Research Reporting: Format of a Research Report- Writing Research Proposals- Writing Research Abstracts- Referencing Styles.

Reference:

- Young, Pauline, (2012), **Scientific Social Surveys And Research**, Literary Licensing California,
- Rubin, Allen and Babbie ,(2011), **Research Methods For Social Work With Infotrac**, Thompson and wadsworth publishing, California.
- Kothari C.R, (2004) **Research methodology: Methods and Techniques**, Vishwa prakash , New Delhi
- Gupta S.C, (1992) **Fundamentals of statistics**, Himalaya Publication Co.
- Gopal M.B, ,(1961) **An introduction to research procedure in social sciences**, Bombay: Asia publication house.
- Goode, William.j and Paul K.Hatt, (1951), **Methods in social research**, Mc.Graw Hill, New York.

JOURNALS

- Indian Journal of Social Research

SOCIAL WELFARE ADMINISTRATION AND SOCIAL POLICY

Sub Code: PSW/CE/2A02
Credits : 3

Teaching Hours- 45

Objectives:

- To acquire knowledge of the basic process of registering, managing and administering Welfare Agencies in the context of social work profession.
- To develop the ability to see relationship between policy and programmes, analyze the process as applied in specific settings and specific programmes.
- To understand critically the concept, content/indicators of social development and study social policies, plans and programmes so as to be able to interpret, enforce and challenge them

Unit I -Social Welfare Administration

(9 Hours)

Meaning and definition of Social Welfare Administration and Social Work administration; Purpose, historical development. principles, functions and areas(Policy making, planning, personnel, supervision, office administration, budgeting, finance, fund raising, accounting, auditing, purchase and stock keeping, record maintenance, co-ordination, public relation, monitoring and evaluation, research, annual report.

Unit II -Social Welfare Programme

(9 Hours)

Social Welfare Administration at national, state and local levels; CSWB (Central Social Welfare Board), State Social Welfare Board, Directorate of Social Welfare and Handicapped Welfare. Evolution of Social Welfare in India; Voluntary Social Work

Unit III - Social Agencies

(9 Hours)

Meaning, definition, type and models of NGOs; Roles of NGOs in National Development. Governmental Schemes on Social Welfare; Registration of Social Agency: Methods, advantages, preparation of byelaws, memorandum of association, rules, regulation and registration procedures; Registration of Societies and Trusts: Governing Board, committees. Executives: Qualities, functions and roles.

Unit IV-Social Policy

(9 Hours)

Definition, need, evolution and constitutional base; Sources and instrument of social policy, policies regarding Other Backward Castes (OBCs), Scheduled Castes (SCs), Scheduled Tribes (STs) and Denitrified Communities. Policies and programmes for women, Children, aged and handicapped, development and implementation of programmes for weaker sections.

Unit V- Social Planning and Social Development

(9 Hours)

Social planning and community planning, Need and importance. Planning machineries at the state & National levels; Five Year Plans, Social development: Concept and indicators for social change and social development in India.

References:

- Gangrade, K.D, ,(2011),**Social legislation in India Vol.I &II.**, Concept Publishing Company Pvt. Ltd. New Delhi.
- Bose, A.B.(2001),**Social Welfare Planning in India**, U.N. publications, Bangkok
- Shunmugavelayutham.K (1998) **Social Legislations and Social Change**, Valga Valamudan publications, Chennai.
- Jagadeesan P (1990) **Marriage and Social legislations in Tamil Nadu**, Elachiapen Publications, Chennai,
- Dubey S.N, (1988) **Administration of social welfare programmes in India**, Somaiya publications, Bombay.
- Choudry, Paul ,(1979),**Hand book on social welfare in India**, Sterling publications, New Delhi,

JOURNALS:

- Indian Journal of Social Development
- Indian Journal of Social Action
- Indian Journal of Social Change

COUNSELLING: THEORY AND PRACTICE

Sub Code : PSW/CE/2A03
Credits : 3

Teaching Hours- 45

Objectives:

- To acquire knowledge of various approaches, their theoretical under-pinning for goals, values, process and techniques and to develop a holistic understanding of counseling as a tool for help
- To develop ability to recognize and synthesize attitudes and values that enhances the investment of self in the counsellor's role.
- To develop ability to use the tools/scales in various settings

Unit I- Introduction

(9 hours)

Introduction to Counselling: Meaning, Definition, Need and importance of counselling and professional counselling. Basic principles of Counselling: Participation, Individualization, Confidentiality, communication, acceptance, self confidence, self awareness and other principles governing the counseling relationship and Qualities required for the counsellor.

Unit II- Theories of counseling

(9 hours)

Theories of counseling: Psychoanalytic, Adlerian, Client centered, Behavioral, Rational emotive, Reality, Gestalt, Transactional analysis and Eclectic Theories. Models in counseling - Gerald Egan's Model, Micro Skills Model.

Unit III- Skills and Techniques

(9 hours)

Skills: Relationship, Sympathy Vs Empathy and Problem Solving, Decision Making, Behavior Modification Skills. Counselling Process: Steps, Techniques, interventions and Counselling evaluation. Techniques of group counselling, strategies and structure – barriers to effective counseling session.

Unit IV- Types of Counselling

(9 hours)

Types of counselling – in different setting (Work Place Counseling, Family Counselling, Marital Counselling, Student Counselling and Industrial Counselling). Life Span Counseling with Different Age Groups. Use of observation in counselling and understanding of emotions in counselling.

Unit V- Components of effective counselling

(9 hours)

Skills – Roles and functions of the counsellors in different situations (Trauma care, Communal riots, Rape victims, Marital, Family, De-addiction, Suicide and AIDS. Counseling for managing disaster changes – Migrants, Refugees and organizational changes etc).

b. Application of test (only for practice not for Examination) the following standardized tests must be practiced in counselling settings. Personality, intelligence, interpersonal relations, stress, anger, self esteem, anxiety, assertiveness, depression, adjustment, mental health. (Mock Counselling Sessions)

References:

- John Antony . D ,(2009) , **Principles and Techniques of Counselling** , Anugraha publications, Dindigul, Tamil Nadu.
- John Antony . D , (2005), **Trauma Counselling**, Anugraha publications, Dindigul, Tamil Nadu.
- Phil Joyce & Charlotte (2002), **Skills in Gestalt Counseling & Psychotherapy**, Sage publication, New Delhi.
- Colin Fertham, (1999) **Controversies in psychotherapy and counselling**, Sage publications, New Delhi,.
- Kathryn Geldard & David Geldard, (1997), **Counselling Children- A practical Introduction**, Sage publication, New Delhi,.
- Ray Wolf & windy Dryden; (1996) **Handbook of Counseling Psychology**, Sage publication, New Delhi..
- John Antony . D (1996) **Types of Counselling, a life span Developmental and situational approach** , Anugraha publications , Nagarcovil, Tamil Nadu
- Fredrick Machinery (1974) **Counselling for personal Adjustment** , Library Of Congress,U.S.A

SEMESTER III

HUMAN RESOURCE MANAGEMENT

Sub Code : PSW/CT/3A07
Credits : 3

Teaching Hours- 45

Objectives:

- To introduce the different functional areas of HRM & HRD.
- To impart necessary skills to manage the HR.
- To sensitize on the emerging trends in the field of HR.

UNIT I – Introduction to Human Resource and Management (9 hours)

Concept, Meaning and Evolution of Personnel Management(P.M),structure and functions of Personnel Department HRM, HRD – concept clarification – P.M., HRM and HRD; objectives and scope – HRM and HRD as a part of general management. HR-challenges and opportunities. HR policies, procedure and programs; Skills for HR Manager.

UNIT II - Human resource planning (9hours)

Job Analysis, Job Design, Recruitment, Selection, Placement procedure, psychometrics. Job changes, employee retention; career planning and career Development. Succession planning, dual career, repatriates

UNIT III – Compensation Management (9 hours)

Job Evaluation, - Assessing job worth and developing wage structure, wage salary and administration, wage policy, wage boards; Incentives , performance based pay and employee benefits; executive compensation and international compensation. personal taxation. Current trends and compensation management – ESOP

UNIT IV – Training and Development (9 hours)

Training policy ,Training need identification, Designing training programs, Training Methods training for operators ,supervisory and Top & Middle Management – Assessment of effectiveness of training .Competency mapping & competency building, Multi-skilling, Redundancy Management, Monitoring , Knowledge Management.

UNIT V - Performance Appraisal and Potential Appraisal

(9 hours)

Methods of Performance Appraisal, 360 degree Appraisal. Performance counseling, performance management – employment motivation; managing discipline ; Grievance handling .Managing health and safety – quality of work life; Employee separation: retirement, resignation, dismissal and VRS – HR audit, HRIS, HR Consultancy & Outsourcing, ISO 9001, ISO 14000.

Reference:

- Jyothi P. and Venkatesh D.N. (2006) “**Human Resource Management**”, Oxford University Press, New Delhi.
- Dipak Kumar Bhattacharya (2002). “**Human Resource Management**” Excel Books, New Delhi
- Bhatia S.K. (2006). “**Human Resource Management – A Competitive advantage**”, Deep and Deep Publications Pvt. Ltd., New Delhi
- Gupta C.B (2012)14th ed, **Human Resource Management**”, Sultan Chand & Sons, New Delhi.

Journals:

- Harvard Business Review,
- HRM Review.
- HRD Times.
- Human Capital
- Indian Journal of Industrial Relations.
- Indian Journal of Social Work.
- Indian Journal of Training and Development.
- Indian Management.
- Personnel Today.
- Corporate governance.

Magazine:

- Bussiness today
- Bussiness world
- Bussiness in India
- Economic and political weekly

INTRODUCTION TO PSYCHIATRY

Sub Code: PSW/CT/3B07
Credits : 3

Teaching Hours- 45

Objectives:

- To understand psychiatric social work in the context of changing trends in health care.
- To understand the concept of mental health and acquire knowledge in mental disorders, stress and coping in the context of holistic health.
- To develop skills in identifying mental disorders in health setting and community and to understand in characteristics of positive mental health.

UNIT I -Introduction

(9 hours)

History of Psychiatry, Classification of Psychiatry-ICD 10 AND DSM4-TR (Introduction To ICD11 And DSM 5),Concept Of Mental Health, Case history taking, Mental status examination.

UNIT II-Neuroses and Psychoses

(9 hours)

Theory, causes of symptoms of Neuroses – (Anxiety Disorder, Phobic Disorder, Obsessive – Compulsive Disorder, Dissociative and Conversion Disorders, Somatoform Disorders. Reactions to stress and Adjustment Disorders.) Cause and symptoms of Psychoses Schizophrenia: types of Schizophrenia, Mood Disorders- Bipolar disorder, Depression and Manic disorders.

UNIT III Psychiatric Disorders & Child Psychiatry

(9 hours)

Disorders of Adult Personality and Behavior. Cognitive Disorders: Dementia, Delirium and Amnesia. Sexual Disorders, Psychoactive Substance Use Disorders.

Mental Retardation, Specific developmental disorders, Pervasive developmental disorders, Hyper Kinetic disorders, Conduct Disorders, Tic Disorders Enuresis and encopresis, Speech Disorders, other Disorders

UNIT IV Assessments in clinical practice

(9 hours)

Assessment Tools, Biological test, Neuro Psychological test, Intelligence tests, Structured clinical interviews, Symptom questionnaires, Personality Inventories, Behavior Observations and self monitoring and Projective tests. IP and OP Setting in a Hospital, Multi Disciplinary Approach in Psychiatric treatment

UNIT V Community Psychiatry

(9 hours)

Concept, definition, advantages & disadvantages of Community Psychiatry,
Types of Psychiatric services (Outpatient, Domiciliary Visit, Rehabilitation, support groups, group homes, hotlines & counseling Services)
Community Mental Health Concept, Challenges of Mental Health in India, NMHP, DMHP in India and Tamil nadu. Recent trends in community mental health.

Reference:

- Kaplan & Sadock(2007),11th ed **Synopsis of psychiatry, Behavioural sciences- clinical Psychiatry**, Lippincott Williams & Wilkins, philadelphia , U.S.A
- Ahuja Niraj,(2006), **A short Text book of Psychiatry**, Jaypee Brothers, New Delhi.
- WHO, 2002, **International classification of diseases**.

JOURNALS

- Indian Journal of Psychiatry by Indian Psychiatric Society
- Indian Journal Public Medicine by Indian Public Health Association
- Indian Journal of Community Health by Association of Preventive and Social Medicine.
- Indian Journal of Community medicine by Association of Preventive and Social Medicine.

LABOUR LEGISLATION

Sub Code: PSW/CT/3A08

Teaching Hours- 45

Credits : 3

Objectives :

- To help the students to learn the basics facts concerning Labour Law.
- To assists the students to acquire attitudes that are apt in the practice of Labour Law.
- To enable them to realize the need to have suitable skills for the practice of Labour Law.

UNIT I - Introduction

(9 hours)

Labour in the Indian constitution; Industrial jurisprudence; Labour Law distinguished from industrial Law; labour rights and policies.

UNIT II - Legislation pertaining to working conditions

(9 hours)

Factories Act, 1948

Industrial Employment (Standing Orders) Act, 1946

Tamil Nadu Shops and Establishment Act, 1947

Contract Labour (Regulations and Abolition) Act, 1970

The Tamil Nadu Catering Establishments Act, 1958

UNIT III - Wage Legislations

(9 hours)

Payment of Wages Act, 1936

Minimum Wages Act, 1948

Payment of Bonus Act, 1965

UNIT IV-Social Security Legislations

(9 hours)

Employee's State Insurance Act, 1948

Employee Provident Fund and Miscellaneous Provisions Act, 1952

Maternity Benefit Act, 1961

Payment of Gratuity Act, 1972

Workmen's Compensation Act, 1923

UNIT V-Industrial Relations Legislations

(9 hours)

Trade Unions Act, 1926

Industrial Disputes Act, 1947

Reference:

- Kapoor . N.D.(2013) **Hand Book of Industrial Law**, Sultan Chand & sons, New Delhi
- Kumar .H.L,(2011) **Labour Laws with model forms**, Universal Publication law publishing, New Delhi
- Kumar .H.L,(2010) **Labour problems and remedies**, Universal Publication law publishing, New Delhi
- Puri, S.K.(1984), **Introduction to Labour Law & Industrial Law**, Agricultural Institute, Allahabad.
- Gupta,S.N. (1982), **Labour and Industrial Law**, Collins Publications
- Suryanarayanan Misra, (1982), **Introduction to Labour Law & Industrial Law**, Agricultural Institute, Allahabad.
- Taxmann Series, **Industrial Law**.

Journals:

- HRM review- IUP Hyderabad.

MEDICAL SOCIAL WORK

Sub Code: PSW/CT/3B08
Credits : 3

Teaching Hours- 45

Objectives:

- To know and understand the beginnings of social work in the medical setting and its development and current status.
- To develop a holistic and integrated approach to social work practice in the field of health & develop a deeper understanding of common physical diseases and health problems of vulnerable groups.
- To develop the capacity to perceive the relation of bio-psycho-socio-environmental factors in the causation, treatment and prevention of diseases.

UNIT I –Introduction

(9 hours)

Medical Social Work- Concept, definition and Scope of Medical Social work, Historical development of Medical Social Work in India, Organization and Administration of Medical Social Work in Hospitals. Fundamentals: Health, Hygiene, Illness, Well-being, Diseases, Handicapped and impairment. Development of Medicine through ages, Indian System of Medicine – Ayush.

UNIT II - Health Care Models

(9 hours)

Clinical model, Role Performance model, Adaptive model, high level Wellness model, Holistic Health Model, Prevention model, Level of Prevention Model, Promotion Models, Social and Social- Ecological Models and Risk Reduction Model.

UNIT III – Health Education and Communication

(9 hours)

Health education – Concept, principles, Models, methods and techniques, Role of Social Worker in Health education.

Health Communication – Concept, Process, Channels and Approaches towards Health communication, Role of Social Worker in Health Communication.

UNIT IV- Diseases And Control Measures

(9 hours)

Diseases – concept, definition and Types – Communicable and Non- communicable.

Communicable diseases – TB,STD, AIDS, Polio, Diarrhea, Malaria, Typhoid, Leprosy, Leptospirosis and RTI

Non- communicable diseases – Cancer, Neurological disorders and Asthma

Life Style Diseases – Diabetes, Hypertension, Cardiac Diseases and Obesity.

Other health problems – Occupational health problems, Women’s Health Problems, Pediatric Health Problems, Geriatric Health Problems and Nutritional problems.

control measures for Communicable and Non- Communicable Diseases and other diseases

UNIT V - Vital Health Statistics.

(9 hours)

Health Information – Sources of Health Statistics- Fertility Statistics, Morbidity statistics, Mortality Statistics and Natality statistics and NHFS. Role of ICMR in Health Statistics and information, Role of WHO in Health initiatives

Reference:

- Park and park (2011), 21st edition, **Preventive and social Medicine** , Banarsidas Bhanot Publishers, JabalPur Madhya Pradesh. India.
- Mary-Jane Schneider, (2011), 3rd edition, **Introduction to Public Health**, Jones and Bartlett publishers, U.K
- John Beder , (2007) **Hospital Social Work** , Taylor and Francis Group, New York.
- John Webb (2002), **Medical Social Work The reference book**, National Library of Canada Cataloguing & publishing, U.S. A
- Helen Rehr, Gary Rosenberg,(2006) **The Social Worker – Medicine Relationship**, Haw Worth Press, Canada .U.S.A

Journals:

- Indian Journal Public Medicine by Indian Public Health Association
- Indian Journal of Community Health by Association of Preventive and Social Medicine.
- Indian Journal of Community medicine by Association of Preventive and Social Medicine.

EMPLOYEE INDUSTRIAL RELATION AND WELFARE

Sub Code: PSW/CT/3A09
Credits : 3

Teaching Hours- 45

Objectives

- To provide knowledge on the industrial relations system in India.
- To familiarize the students with the various IR processes.
- To give an insight into the concept of welfare & social and organizations response thereof.

UNIT I - Industrial Relations

(9 hours)

Concept; meaning, Definition of industrial relations, Labour in constitution, characteristics of a good industrial relations system - changing profile of industrial workers. **ILO** – History, aims, objectives, structure and functions, influence of ILO on Indian Industrial relations - Labour Welfare practices in India. Stakeholders.

UNIT II –Industrial Relation in Plant

(9 hours)

Collective Bargaining: meaning, Objectives, process, Methods, issues, problem and settlement. Employee discipline: Meaning, Disciplinary Procedure, Grievance Redressal Machinery: Meaning and Process and domestic enquiry – recent trends.

Industrial Conflict: Meaning, types, Causes, Consequences, Manifestations, settlement machineries, Industrial conflicts –problem of out sourcing– strikes, lock outs, lay off, retrenchment, closure – need for industrial peace and harmony.

UNIT III- Industrial democracy

(9hours)

Trade unionism: History, objectives, problems faced recognition- measures to strengthen the functioning of trade unions – Employer Federation. Workers Participation: Concept, Objectives, importance-forms of participation, methods – participation schemes in Industries in India - limitations to workers participation.

UNIT IV- Labour Welfare**(9 hours)**

Meaning, Objectives, Philosophies, Scope, Limitations and types of employee Welfare. Statutory and Non-Statutory welfare Measures (housing - industrial housing policy and housing programmes - family benefit schemes - children education - cooperative society - canteen - transport facilities and recreation facilities). Role and Functions of Welfare officers.

UNIT V –Social Security**(9 hours)**

Social Security: Concept, Need Types and schemes for the organized sector in India.

Reference:

- Kumar .H.L,(2010), **Practical Guide to Labour Management**, Universal Publication law publishing, New Delhi.
- Mamoria, Dr. S., (2007), **Dynamics of Industrial Relations**, Himalaya publishing House.
- Kesar singh Bhangoo, (2004), **Dynamics of Industrial Relations**, Deep & deep Publications, New Delhi.
- Vijay Ashdir, (2003), 2nd edition, **Management of Industrial Relations**, Kalyani Publishers, Ludhiana.
- Srivastava, (2002), 2nd edition, **Industrial Relations and Labour Laws**, Vikas Publishing house Pvt. Ltd., New Delhi.
- N.G. Nair and Latha Nair, (2001), **Personnel Management and Industrial Relations**, S Chand and company, New Delhi.
- Pylee. M.V. and Simon George, (1995) **Industrial Relations and Personnel Management**, Vikas Publishing house Pvt. Ltd., New Delhi.
- Arun Monappa, (1989),**Industrial Relations**, S.Chand Co., New Delhi.

Journals:

- Hrm Review- IUP INDIA, Hyderabad.

REHABILITATION IN SOCIAL WORK

Sub Code: PSW/CT/3B09

Teaching Hours- 45

Credits : 3

Objectives

- To understand the magnitude of problems of disability and the resources available and to gain knowledge regarding the need of rehabilitation in the mental health care.
- To acquire in-depth knowledge about the concept of rehabilitation and understand the role of social worker in various rehabilitative settings
- To know about the legislations, policies and initiatives with regard to disability and rehabilitation

Unit –I Disability

(9 Hours)

Disability: Definition, causes, types and Prevalence of various disabilities. Prevention and Management of disabilities at primary, secondary and tertiary levels. Societal attitudes towards persons with disability. Human Rights in Disability.

Unit II Rehabilitation

(9 Hours)

Introduction-rehabilitation, concept, types of rehabilitation, Models of rehabilitation (medical care rehabilitation, community based rehabilitation .Multidisciplinary rehabilitation team and their roles: Process of rehabilitation early identification, treatment, fitment of aids and appliances, education, vocational rehabilitation.

UNITIII -Mental Health

(9 Hours)

Psycho-social Rehabilitation – Definition , concept and Component, core principles of Psycho- Social Rehabilitation, Psycho –Social Rehabilitation in different Settings (Adult Psychiatry, Child Psychiatry , De-addiction) Importance of Psycho-social rehabilitation in social work Practice. Human Rights in Mental Health.

UNIT–IV Role of Government and NGO’S IN Rehabilitation

(9 Hours)

WHO, Government Organization and Role of NGOs and INGOs in Rehabilitation Sector, Role of Social Workers for persons with disability, Intervention methods and strategies at

individual, family and community level. Policies and Legislations related to Rehabilitation, (RCI, RCI Act, Trust Act 1999, Equal Opportunities Act, Mental Health Act , Pwd Act)

UNIT V - Correctional Rehabilitation

(9 Hours)

Crime – concept, definition, types, correctional rehabilitation – concept, definition, role of a rehabilitation officer in correctional setting. Present Scenario of rehabilitation in correctional setting.

Juvenile delinquency – concept, definition, causes and consequences, need of rehabilitation for children in juvenile homes, types of rehabilitative measures.

References

- Chavan B.S, Nitin Gupta (2013), **Community Mental Health in India** , Jaypee Brothers , New Delhi.
- WHO, (2010), **Community Based Inclusive Development**, WHO, World Disability Report 2011.
- Sekar.K, Parthasarathy R,Muralidhar , (2007), **Handbook Of Psychiatric Social Work**, Nimhans publications, Bangalore.
- A Kim Burton (2004) ,**Concept of Rehabilitation for the management of common health problems** ; Gordon Waddell, , TSO publications, Norwich, U.K.
- WHO , (1981) , **Disability and Prevention** , Report of WHO Expert committee on Disability and Rehabilitation.

Journals :

- Indian Journal of Physical Medicine and Rehabilitation
- International Journal of Psycho-Social Rehabilitation
- Rehabilitation Counselling Bulletin
- Central India Law Quarterly
- Indian Journal of Social Work.

SOCIAL LEGISLATION

Sub Code: PSW/CE/3A04
Credits : 3

Teaching Hours- 45

Objectives:

- To enable students to understand the judicial system and the legal mechanisms for seeking justice.
- To impart knowledge about the various legislations available to deal with social problems.
- To make the students to understand the mechanism of utilizing social legislation for transformation and expose them to law enforcement institution.

UNIT I- Introduction

(9 hours)

Social Policy and Judicial System in India. Role of Police as a Custodial of Law. Role of Social Workers in Promotion of Social Justice, Human Rights through Social Legislation.

UNIT II- Personal Laws

(9 hours)

Hindu Marriage Act 1955, Hindu Adoption and Maintenance Act 1956, Christian Marriage Act 1955, Laws pertaining to Marriage, Divorcé, Adoption under Mohammedan laws, Special Marriage Act 1954, Family Court's Act 1984.

UNIT III - Women and Law

(9 hours)

Dowry Prohibition Act 1961, Medical Termination of Pregnancy 1971, Prevention of Immoral Traffic Act 1956, Tamil Nadu Prohibition of Eve Teasing Act 1988, Tamil Nadu Prohibition Of Ragging Act 1997, Indecent Representation of Women Act 1986, Domestic Violence Act 2005, Married Women Property Act 1959, Sexual Harassment in Work Place – Guidelines.

UNIT IV- Children and Law

(9 hours)

Juvenile Justice Act 2006, Child Labor Abolition & Regulation Act 1986), Central Adoption Resource Agency Guidelines 1991, Prenatal Diagnostic, Techniques Act 1954. Protection of Children from Sexual Offences 2012,

UNIT V - Social problems and Law

(9 hours)

Transplant of Human Organs Act 1994, Person with Disabilities Act 1995, Mental Health Act 1986, Right to Information Act 2005, Rural Employment Guarantee Act 2005, Cyber Crime Laws. Legal Provisions: Free Legal Aid, Public Interest Litigation, Lok Adalat.

Reference:

- Jonathan Dickens,(2009), **Social Work and Social Policy – An Introduction**, Routledge Publications U.S.A.
- James Midgey & Michelle Livermore,(2009), **Handbook of Social policy**, Sage publication , U.K.
- Adams Robert, (2002), **Social Policy for Social Work**, Palgrave Macmillan Publications, U.S.A.
- Yeetes Nicole, (2001), **Globalization of Social Policy**, Sage Publication, New Delhi.
- Baldock John, (2000), **Social Policy**, Oxford University Press.
- Kulbarai P.D., (1999), **Social Policy and Social development in India**, ASSWI.
- Mohinder Sharma, (1996), **Social Policy And Administration in India** , M.D. Publications Pvt Ltd, New Delhi.
- Shanmukavalayutham K, (1988), **Social Legislation and Social Change** , Vazhaga Valamudan Publishers, Chennai.

Journals:

- Indian Journal of Social Development
- Indian Journal of Social Action
- Indian Journal of Social Change

SEMESTER IV

ORGANISATIONAL BEHAVIOUR

Sub code: PSW/CT/4A10
Credits : 3

Teaching Hours:45

Objectives:

- To help students to gain knowledge about the dynamics of human behavior in organization setup.
- To enable them to gain understanding on the factors influencing human behavior in organization.
- To impart necessary skills essential for the management of human behavior in organizations.

UNIT I – Introduction to Organizational Behavior

(9hours)

Concept, Definition, Relevance, Scope, Emerging trends (knowledge organization, Learning organization, organization structure) – challenges (Diversity, Ethics). Theoretical Frame work of organizational behavior (Cognitive, Behavioral, Social learning).

UNIT II- Individual Behavior

(9 hours)

Meaning and implication to organizational Behavior. Perception, personality, values and attitudes, learning, reinforcement, organization commitment, motives, Goal setting, Reward system, job satisfaction, frustration, morale and stress.

UNIT III- Group and Team Behavior

(9 hours)

Team (Nature, features, skills, difference between groups and teams, types, factors influencing effective functioning of team)informal work groups, Power(Meaning and Types)Political Behavior (meaning, characteristics, manifestations) conflict and negotiation, leadership, inter personal communication.

UNIT IV- Key pillars of Organizational Behavior

(9 hours)

Motivation: Meaning, Needs, theories (Maslow, Herzberg, Alder, Vroom, Attribution theories) –Organization strategies for motivation.

Leadership: Meaning, Styles, Attributes of good leader, skills of good leader, Theories (trait theory, path goal theory, contingency theory, transformational leadership theories, Daniel Goldman theory of EQ & leadership).

UNIT V- Foundation of Organization Behavior

(9 hours)

Communication (Meaning, Types, Facilitators, Barriers): Decision - Making; Organizational Culture; Organizational Climate; Organizational citizenship Behavior; whistle – blowing behavior.

Reference:

- Aswathappa, K (2010) 6th edition , Organisational Behaviour, Himalaya Publishing House, Mumbai.
- Stephen Robbins, (2010) 3rd edition, **Organizational Behaviour**, Pearson Prentice Hall , India.
- Fred Luthans , (2007), Organizational Behaviour, Prentice Hall , U.S.A
- Laurie J. Mullins, (2007), Management and Organizational Behaviour, Oxford Publishers, New Delhi.
- S.S. Kanka (2006) , **Organizational Behaviour**, S.Chand & company, New Delhi.
- Jayasankar, (2005), 1st Edition , **Organisational Behaviour** , Margham Publications, Chennai
- Prasad, L.M, (2000) 3rd edition “Organisational Behaviour”, Sultan Chand & Sons, New Delhi

Journals:

- Hrm Review- IUP INDIA, Hyderabad.

PSYCHIATRIC SOCIAL WORK

Sub Code: PSW/CT/4B10
Credits : 3

Teaching Hours- 45

Objectives

- To understand psychiatric social work in the context of changing trends in health Care and to understand the characteristics of positive mental health.
- To understand the concept of mental health, and acquire knowledge in Mental Disorders, stress and coping in the context of holistic health.
- To develop skills in identifying mental disorders in health settings and community and imparting appropriate Psycho Social Treatment Methods

UNIT I -Psychiatric Social Work

(9hours)

History and Scope of Psychiatric Social Work, Changing perspective of Psychiatric Social Work, Mental hospital as social system, Hospitalization, Therapeutic community. Expressed Emotions, Sigma and Discrimination by Family Members.

UNIT II – Bio-psycho-social Methods of Treatment

(9hours)

Biological treatments-Electro Convulsive, Therapy, Psychosurgery, Drug therapy
Psycho social treatment-Behavior Therapy and Modification techniques , Jacobson's Relaxation Therapy, Transactional Analysis, Systematic De-sensitization, Client-Centered Psychotherapy, Hypnosis, Group Therapy, Cognitive Behavior Therapy, Behaviorism, Rational Emotive Therapy, Primal therapy, Will therapy, Gestalt Therapy, Existential Logo Therapy.

UNIT III - Disaster Management

(9 hours)

Concept of disaster, Different approaches, Disaster Management Cycle: Prevention, Mitigation, Preparedness, Response, Recovery and Rehabilitation. Stages in Disaster – Pre, during and Post Disaster; Psycho-Social aspects of Disaster. National policy on Disaster Management, Case Studies on Disaster Management.

UNIT IV - Psychiatric social work in special settings

(9 hours)

Intervention with children, women related issues, family ,school, suicide attempt child mental and social work practice; developmental and psychological perspectives in child mental health; social work practice in child guidance clinic; Prevention and treatment intervention in family, school, neighborhood and community settings.

Social work practice in De addiction and crisis intervention centers and with special groups such as rape victims and HIV/AIDS patients. Psychological rehabilitation: concept, principles, process and programmes; role of social worker.

UNIT V –Changing Trends

(9hours)

Changing trends in Mental Health care, Magnitude of Mental Health Problems, Analysis of Mental Health problems among vulnerable groups as women, aged, socio-economically disadvantages urban and rural population and disaster victims - Scope of Social Work in Mental Health.

Reference

- India Ministry of Home Affairs, (2011) **Disaster Management in India**, Government of India, New Delhi,.
- NDMA (2009) , **National Policy on Disaster Management**, New Delhi,.
- Sekar.K, Parthasarathy & R,Muralidhar, (2007), **Handbook Of Psychiatric Social Work**, Nimhans publications, Bangalore.
- NIDM (2005),**District Disaster Management Plan-Model Template**, , New Delhi,
- NIDM (2001) ,**Manual on Natural Disaster Management in India**, , New Delhi
- Americal Psychiatric, ASSN, (1994), **Diagnostic Criterion from DSM-IV American Psychiatric Assn**, Washington DC.
- Berrios, G.E. & Dawson, J.H., (1983), **Treatment Management in Adults**, Bailliere Tindall, London.

Journals :

- Indian Journal of Physical Medicine and Rehabilitation
- International Journal of Psycho-Social Rehabilitation
- Indian journal of psychiatry
- Indian journal of social work
- Clinical social work

ORGANIZATIONAL DEVELOPMENT

Sub code: PSW/CT/4A11

Teaching Hours:45

Credits :3

Objectives:

- To build knowledge on OD and develop skill in implementation of OD practices
- To understand the concept of Change and implementing Change Management in the Organization.
- To build knowledge on HR Process and Its Intervention Techniques.

UNIT I - Organizational Development.

(9 hours)

Introduction, Objectives, Characteristics, History and trends in organizational development.

UNIT II - Organizational Change

(9 hours)

Introduction to Management of Change: Process of Managing organizational change, managing resistance to change, strategies and guidelines for Imparting change, Theories and Approaches to planned change.

UNIT III - Process Of Organizational Development

(9 hours)

The process of organizational development: Entering, Contracting, Diagnosing, Collecting, Analyzing and Feeding Diagnostic Information, Transactional analysis, Designing Intervention, Leading and Managing changes, Evaluating and Institutionalizing Intervention, Measuring Intervention and change.

UNIT IV- Human Process Intervention

(9 hours)

Human Process Intervention: Inter personal and group process approaches – T group, Team and Team Building; organizational process Approach – Inter group relations Interventions, Meetings and conflict management.

UNIT V -Techno Structural Interventions

(9 hours)

Techno Structural Interventions:

Restructuring organization; Employee involvement; Work Design

Reference:

- S.K. Bhatia (2007) **Management of change and organizational development – innovative approaches and strategies**, Deep and Deep Publications, New Delhi.
- Cumings & Worley (2004) 8th edition , **Organizational Development and Change**, Cenage Learning,U.S.A.
- Tripathi,P.C,(2001), **Organizational Development and Human Resource Development**, Sultan Chand & Sons , New Delhi.
- Sendil Kumar E. Ramanarayanan. S.(1998), **Action Research Approach to Organizationin Change OD**, Response Books, New Delhi.
- Newton Marquies(1978), , **Conceptual Foundations of Organizational Development**, Tata MC Graw hill. London

Journals:

- The Journal foundation for organizational Research.
- Business India
- 9 brand Shaastras

HEALTH SYSTEMS IN INDIA

Sub code: PSW/CT/4B11
Credits : 3

Teaching Hours : 45

Objectives:

- To develop an understanding of the health systems in India, health policies and legislative provision relating to health.
- To develop an understanding of the existing programs and services at local, national levels and the need for a preventive and developmental approach in the field of the health.
- To develop skills in educating for different target groups about handling of their problems and to develop a holistic and integrated approach to social approach to social work practice in the field of health

UNIT I -Community Health Care

(9 hours)

Concept and development in India : Organization and administration of health and care at the center, state, district, municipality and village level; health planning in India; health committees; its relation to health care and five year plans related to health. Health system at different levels- primary, secondary and tertiary health status and health problems private health systems; voluntary health systems; role of social worker in community health.

UNIT II- Health Legislations and Policies

(9 hours)

ESI Act, 1948, Amendment, 1975, MTP Act, 1971, Doctors, patients and the consumer protection act, 1986, PWD and Equal Opportunities Act, 1995, Environment Protection Act, National Health Policy, 2003, The Population Policy and Health for all 2000.

UNIT III -National and state health programs

(9 hours)

MCH, ICDS,UIP, NEMP,NLEP,NTP,IDD, AIDS CONTROL Programs, five year plans related to Women and Children, 20 point related to health. Role of International Agencies in health promotion and development. State level health programs for Weaker Sections, women and children. RCH and its Issues.

UNIT IV- National and state health programs

(9 hours)

National Trust Act 1999, National Policy on person with Disabilities, Referral and diagnostic services for Disabled persons, National Mental Health policy, 2008.

State Health Programs for Mentally ill and Disabled Persons, district mental health program(DMHP).Role of Social worker in State and National Health programs in India. Challenges faced by Social Worker in the Field.

UNIT V- Hospital As An Organization

(9 Hours)

Hospital as a system: Definition of hospital – classification of hospitals – changing role of hospitals – role of hospital administrator – hospital as a social system – hospital & community. Role of social worker in hospital setting and rights perspectives of patients.

Reference :

- Robin Means, Sally Richards, Smith ,(2008) **Community care**, Palm grove Macmillan publications, ,U.K
- Rajiv Shukla (2000) **Health Administration in India** , , Prentice Hall Publication, New Delhi.
- Banerjee U. (1977), **Health Administration in Metropolis**, Abhinav Publications, New Delhi.
- Asis, Pandey R & Kahere V. (1997), **Activist's handbook of occupational Health & safety**; Society for participatory research in New Delhi.
- Kappur, M.Sheppard, Ralph and Renate, (1993) **Child Mental Health - Proceedings of the Indo-US Symposium**, , NIMHANS and ADAMHA.

Journals

- Indian journal of community medicine
- Indian journal of community health
- Indian journal of public medicine

INTERNATIONAL HUMAN RESOURCE MANGEMENT

Sub code : PSW/CT/4A12

Teaching Hours:45

Credits : 3

Objectives:

- To introduce to globalization in HRM and its ethics
- To give necessary exposure to International Human Resource Management.
- To impart necessary skills required Human Resource Management with regard to the management of International cross cultural diversity, global staffing techniques, compensation and its related issues..

UNIT I- Globalization in Human Resource

(9hours)

Globalism & Globalization, Concept, Meaning and definition, objectives, Drivers of Globalization. International regulation of trade – WTO, GATT, IMF and World Bank. Globalization debate- Anti-globalization protests; Globalization, Jobs and the Income; Globalization, Labour policies and the Environment; Globalization and National Sovereignty; Globalization and World power. Trends in Globalization process. International functions : BPO & KPO's. Ethics and Code of Conduct.

UNIT II – International Human Resource Management

(9 hours)

Concept, meaning and definition history of International Human Resource Management (IHRM) – Difference between Domestic Human Resource Management and International Human Resource Management. Types of employees of an international firm. Reasons for emergence of IHRM. Importance for learning about IHRM. Strategic role of IHRM. Management of International HR cycle, Leadership across Borders and cultures.

UNIT III-Staffing, Training and Performance Management for Global operations

(9hours)

Staffing philosophies for global operations – Ethnocentric approach, Polycentric approach, Global staffing / Geo centric approach , Regeocentric approach ; Global selection – Expatriate selection . Aligning Training and Development with business strategies – Training and Development for Global work/Multi national organizations – Cultural shock, Sub – culture, Cross – cultural traning Language training , Practical training , Diversity training; Training techniques and Role of culture in motivation – Leading.

Repatriation of Expatriates. Expatriate Performance Management – Strategic importance , Scope and practices. Criteria for effective Performance Management

UNIT IV – International Compensation

(9 hours)

Significance of International compensation. Cost and Benefit / Balance sheet approach to International compensation. National Differences in compensation.

Components of an expatriate and repatriate compensation package, executive pay policies for global managers.

UNIT V -Contemporary Issues in IHRM

(9 hours)

The concern of organized labor / Trade unions and international firm & Labour Rights, The strategy of organized labor. Approaches to labor relations. Employers Associations and international firm. Industrial conflict Motivation and leading: The meaning of work - Need hierarchy in international context- Reward system .Women in International management. IHRM in developing countries – IHRM in 21st century.

Reference:

- Charles W.L. Hill,& Arun Jain (2008), **International Business**, Tata McGraw Hill Publication, New Delhi.
- Helen Deresky, (2008) **International Management – Managing Across Borders and Cultures**, Prentice Hall of India Pvt. Ltd.,
- Brewster Chris and others(2007),**International Human Resource management**, Oxford University press, London
- Dowling Peter.J and Welch, Denice,(2007),**International Human Resourec management**, CENGAGE Learning, U.S.A.
- Dudeja.V.D, (2000), **International Business Management in the new millennium Challenges and opportunities**, Common wealth Publication, New Delhi.

WORKING WITH FAMILIES, CHILDREN AND ELDERLY

Sub code: PSW/CT/4B12

Teaching Hours:45

Credits : 3

Objectives:

- To gain a theoretical & conceptual understanding of families, children and elderly.
- To sensitize the students on the problem of children and elderly and to develop an understanding of the needs and importance of child development and acquire skill in working with family, child and elderly.
- To enhance the understanding of the role of social work with family, child and elderly welfare.

UNIT I- Theoretical & conceptual framework of family and its dynamics. (9 hours)

Family and Marriage: definition, meaning, structure, functions, ideology of family and its rights and responsibilities, family interaction and roles, family development theory and family life cycle.

UNIT II- Family Life Education and Family Issue (9hours)

Family Life Education: Scope, focus, definition, Parenting- styles and impact of poor parenting Family Issue: Separation and divorce, stress, lack of adequate child care, inflexible work environment, infertility, family violence and family intervention.

UNIT III- Child welfare services (9 hours)

Definition, concept of child welfare, constitutional safeguard for children in India, National Policy for children, UN Charter for child rights and law relating to children. role of UNICEF and WHO- various types of health intervention for children.

Social work with children

School social work/school mental health programs, Health services- ICDS, MCH, school health and NGO program:.SSA, Transit school.

UNIT IV- Children in different circumstances.

(9 hours)

Children in special circumstances; destitute and abandoned children, individual delinquent child, street children, children living with HIV/AIDS, children of sex workers-causes and intervention. Children in needs of special care : disabled, slow learners, hyper active children and emotionally disturbed children.

UNIT V -Elderly and their health status

(9hours)

Definition of ageing, Gerontology, changing roles and contemporary roles, impacts of globalization, longevity, empty nest syndrome, structural adjustments.

Health status of the elderly: common health problems : physical, mental and emotional health of elderly. Health services- Government, Non-Government, health insurance.

Reference:

- Uberoi, P. (2000), **The Family in India: Beyond the Nuclear versus Joint Debate, Occasional Paper in Sociology**, Delhi: Institute of Economic growth.
- Klein, D.M. and White, J.M., (1996), **Family Theories : An Introduction**, Thousand Oaks: Sage Publications.
- Desai, M (ed.) (1994), **Family and Intervention: A Course Compendium**, Tata Institute of Social Sciences, Bombay.
- Engles, F., (1994), **Origin of the Family, Private Property and the State**, People's Publishing House, Bombay.
- Khasgiwala, A., (1993), **Social Work Perspectives**, Anmol Publications, New Delhi.
- Hartman, A, and Laird, J (1982), **Family Centred Social Work Practice**, Free Press, New York.
- Horchschild., A., (1989), **The Second Shift : Working Parents and the Revolution at Home**, Viking, New York.

SOCIAL ENTREPRENEURSHIP AND CORPORATE SOCIAL RESPONSIBILITY

Sub code : PSW/CE/4A05

Teaching Hours :30

Credits : 3

Objectives:

- To enrich the knowledge on Entrepreneurship and Corporate Social Responsibility.
- To make the learning's in an enhanced way which they can apply in the field practically.
- To lighten up the dimension in the field of Corporate and involve the learners to work for social upliftment.

UNIT – I Entrepreneurship (6 hours)

Concept of entrepreneurship- Definition, characteristics and functions of entrepreneur- Types of Entrepreneur- Need for training and development- EDP- Phases of EDP- Development of women Entrepreneurs and rural Entrepreneurs.

UNIT – II Corporate Social Responsibility (6 hours)

Corporate social responsibility in Indian context and International: CSR – Definition, concepts, Approaches of CSR, overview of corporate social responsibility and corporate social accountability, SR Tools, National and International CSR activities.

UNIT – III Business ethics and corporate social responsibility (6 hours)

Business ethics and corporate social responsibility: Concept of business ethics – meaning, Importance and factors influencing business ethics. Corporate Governance – meaning, significance, principles and dimensions. Ethical decision – making in different culture, consumer protection, environment protection, gender issues in multiculturalism, ethics and corruption, ethics and safety. Business benefits of CSR

UNIT – IV Legislative measures of CSR (6 hours)

Legislative measures of CSR: Corporate, Labor, stake holders, Environmental and pollution. Social Accounting, Social Auditing, SA:8000 and Corporate Social Reporting.

UNIT – V Social work in CSR

(6 hours)

Corporate community participation and Role and skills of social worker in CSR: Corporate, NGO, Government, Citizen, need for partnership, need assessment, corporate perspective on Building successful partnership, tools and techniques. Roles and skills – Advocacy, administration, marketing, mediating, budgeting, organizing, documenting, presenting, public speaking, teaching, supervising, and report writing.

Reference:

- Baxi.cv, (2005) , **Corporate social responsibility – concepts and cases**, Excel books, New Delhi.
- Dr.M.Mahmoudi, (2005),**Global strategic management**, Deep & Deep Publications, Delhi. .
- S K. Bhatia, (2005),**International Human resource management – Global perspective**, Deep &Deep Publications Pvt. Ltd., Delhi,.
- Harsh Shrivastava, (2000) ,**The business of social responsibility**, books for change, Bangalore,.

EVALUATION PROCESS (DISTRIBUTION OF INTERNAL MARKS)

THEORY

Internal marks	25
External marks	75
Total	100
Tests	10
Assignment	5
Seminar	5
Aptitude test	5
Total	25marks

FIELD WORK

Internal	40
External	60
Total	100

Internal Mark breakup

Attendance	10
Daily report	10
Conference	10
Practical knowledge	10
Total	40

External Mark Break up

Agency /industry evaluation	40
External Viva-Voce	20
Total	60

PROJECT

External marks	80
Internal marks	20
Total marks	100

Project internal marks breakups

Test	10
Record	5
Research Knowledge	5
Total	20

TEACHING METHODS:

Lecture method, Guest lectures, PowerPoint presentations, Visit to respective organizations, Case study method, Role play, Documentary movies, Expert utilization, Group discussion and Debate, Workshops, Seminar and conferences, paper presentations, Mock sessions, Themed photography. Article review.

NON-MAJOR ELECTIVE
BASIC COUNSELLING (FOR MCOM)

Sub Code: PSW/NE/2BC1
Code : 3

Teaching hours:30

Objectives:

- To introduce the students to the concept, definition and needs for counseling.
- To equip the students on the emerging areas of counseling.
- To equip the students on the skills and techniques of counseling.

UNIT I - Introduction (6 hours)

Counseling - Definition, Objectives. Qualities required for a Counselor. Theoretical Approaches of Counseling.

UNIT II - Counseling skills and its process (6 hours)

Skills: Relationship, Sympathy Vs Empathy and Problem Solving, Decision Making, Behavior Modification Skills. Process: Steps, Techniques and interventions. Models in counseling - Gerard Egan's Model, Micro Skills Model.

UNIT III - Types of counseling (6 hours)

Life Span Counseling and its importance /Counseling with Different Age Groups. Work Place Counseling.

UNIT IV - Counseling at different situations (6 hours)

Trauma care, Communal riots, Rape victims, Marital, Family, Alcoholic and their family, Suicide and AIDS.

Counseling for managing changes – Migrants, Refugees and organizational changes etc

UNIT V - Ethics in counseling

(6 hours)

Code of Ethics and Practice of counseling. Issues and situations.

Reference:

- John Antony . D ,(2009) , **Principles and Techniques of Counselling** , Anugraha publications, Dindigul, Tamil Nadu.
- John Antony . D , (2005), **Trauma Counselling**, Anugraha publications, Dindigul, Tamil Nadu.
- Phil Joyce & Charlotte (2002), **Skills in Gestalt Counseling & Psychotherapy**, Sage publication, New Delhi.
- Michael Carroll; (1996) **Workplace counseling, A systematic approach to employee care**, Sage publication, New Delhi.
- Ray Wolf & windy Dryden; (1996) , **Handbook of Counseling Psychology**, Sage publication, New Delhi.

NON-MAJOR ELECTIVE

SOCIAL WORK PERSPECTIVES FOR PERSONS WITH DISABILITIES (FOR MCOM)

Sub Code: PSW/NE/3SP2
Credits :3

Teaching Hours:30

Objectives

- To know about disability with various aspects & difficulties of Disabled and to help them in every possible way they can.
- It helps to understand various Governmental programmes and Concessions for the Disabled and to know where to approach.
- It helps the Disabled to get all these Concessions which they are unaware of in their day to day life.

Unit I- Introduction

(6 Hours)

Disability: Definition, causes, types and Prevalence of various disabilities. Prevention and Management of disabilities at primary, secondary and tertiary levels. Societal attitudes towards persons with disability. Historical perspective (Psychological and sociological) in India and abroad (UK, USA).

Unit II-Programmes

(6 Hours)

Governmental measures and programmes for Persons with Disabilities - Concessions of Government for School Children, Concessions of Government for University students, Scholarship for students, Concessions in transport and other areas, Information on referral services, diagnostic services, production services, Nationalized Institutions for the PWD (NIVH, NIPH, NIOH, NIMH)

Unit III-Legislation

(6Hours)

Persons with Disability Act-1995, Rehabilitation Council of India Act - 1992, National Trust Act-1999, National Policy on Persons with Disabilities, UN Conventions and declarations of persons with disabilities.

Unit IV- Models**(6 Hours)**

Models (Social, Medical, Institutional and Charity), CBR guidelines and Matrix in Community based rehabilitation, Right Based Twin Track Approach.

Unit V - Rehabilitation**(6 Hours)**

Multidisciplinary rehabilitation team and their roles: Process of rehabilitation early identification, treatment, fitment of aids and appliances, education, vocational rehabilitation, Role of NGOs and INGOs, Role of Social Workers for persons with disability, Intervention methods and strategies at individual, family and community level.

Reference:

- Grant (2005), **Learning Disability:A Lifecycle Approach To Valuing People**, Open University Press, London.
- London Moore, (2005) **Researching Disability Issues**, Open University Press, London.
- Sachidev Karanth, Pratibha & Joe Rozario, (2003).**Learning Disability In India**, Sage publication, London.
- Hegarty Seamus & Mithu Alur, (2002), **Education and Children with special needs**, Sage Publication, London.
- Albrecht G.L, Katherine D Seelman & Michael Bury,(2001). **Hand Book of disability Studies**, Sage Publications, London.

Journals:

- Indian Journal of Physical Medicine and Rehabilitation
- International Journal of Psycho-Social Rehabilitation
- Rehabilitation Counselling Bulletin
- Indian Journal of Public Health.

S.D.N.B.VAISHNAV COLLEGE FOR WOMEN

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MODEL QUESTION PAPER PATTERN

MAJOR PAPERS

MARKS : 75

TIMINGS : 3HRS

SECTION A — (10 × 2 = 20 marks)

Answer ANY TEN questions.

Answer Any 10 Questions out of 12

SECTION B — (5 × 5 = 25 marks)

Answer any FIVE questions.

Answer Any 5 Questions out of 7

SECTION C — (3 × 10 = 30 marks)

Answer any THREE questions

Answer Any 3 Questions out of 5

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(Autonomous) Chromepet, 600044.

MODEL QUESTION PAPER PATTERN

ELECTIVE PAPERS

MARKS : 50

TIMINGS : 3HRS

SECTION A — (5 × 2 = 10 marks)

Answer ALL FIVE questions.

Answer *Any 5 Questions* from the following

SECTION B — (5 × 4 = 20 marks)

Answer any FIVE questions.

Answer *Any 5 Questions* out of 7

SECTION C — (2 × 10 = 20 marks)

Answer any TWO questions

Answer *Any 2 Questions* out of 4